

# Arizona Public Health Association Compiled Financial Statements

## Year Ended June 30, 2018

(with comparative totals for the year ended June 30, 2017)

Stevenson CPA LLC  
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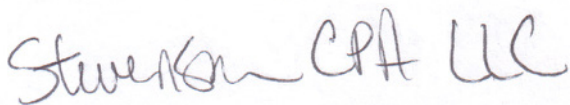
INDEPENDENT ACCOUNTANT'S COMPILATION REPORT

To the Board of Directors of  
Arizona Public Health Association  
700 East Jefferson Street  
Suite 100  
Phoenix, AZ 85034

We have compiled the accompanying statement of financial position of Arizona Public Health Association (a nonprofit organization) for the year ending June 30, 2018, with comparative totals for the year ending June 30, 2017, and the related statement of activities, functional expenses and cash flows for the year ended. We have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or provide any assurance about whether the financial statements are in accordance with the accounting principles generally accepted in the United States of America.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of the financial statements.

Our responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of the compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements. Stevenson CPA LLC is not independent with respect to this engagement.



Stevenson, CPA, LLC  
Phoenix, Arizona  
August XX, 2018

ARIZONA PUBLIC HEALTH ASSOCIATION  
 STATEMENT OF FINANCIAL POSITION  
 Year ended June 30, 2018  
 (with comparative totals for June 30, 2017)

**ASSETS**

	2018	2017
<b>Current assets</b>		
Cash and cash equivalents	\$ 154,630	\$ 72,905
Prepaid expenses	-	2,375
<b>Total current assets</b>	<b>154,630</b>	<b>75,280</b>
<b>Total assets</b>	<b>\$ 154,630</b>	<b>\$ 75,280</b>

**LIABILITIES AND NET ASSETS**

<b>Current liabilities</b>		
Accounts payable	\$ 1,233	\$ 2,717
Payroll liabilities	-	629
<b>Total current liabilities</b>	<b>1,233</b>	<b>3,346</b>
<b>Net assets</b>		
Unrestricted	151,811	70,265
Unrestricted - Board designated	1,586	1,669
<b>Total net assets</b>	<b>153,397</b>	<b>71,934</b>
<b>Total liabilities and net assets</b>	<b>\$ 154,630</b>	<b>\$ 75,280</b>

See Accompanying Notes and Accountant's Compilation Report

**ARIZONA PUBLIC HEALTH ASSOCIATION**  
**STATEMENT OF ACTIVITIES**  
Year ended June 30, 2018  
(with comparative totals for June 30, 2017)

	Unrestricted 2018	Unrestricted 2017
<b>Unrestricted support and revenue</b>		
Donations	\$ 5,498	\$ 5,005
Dues	55,225	55,284
Fees	933	74
Grants	36,925	10,000
Interest income	227	84
Registrations	74,464	36,670
Webinars	-	595
Sponsorships	51,100	50,650
<b>Total unrestricted support</b>	<b>\$ 224,372</b>	<b>\$ 158,362</b>
<b>Expenses</b>		
Program	114,714	113,407
Administrative	25,883	20,800
Fundraising	2,312	4,634
<b>Total expenses</b>	<b>\$ 142,909</b>	<b>\$ 138,841</b>
<b>Total change in net assets</b>	81,464	19,521
<b>Net assets, beginning of year</b>	<b>71,934</b>	<b>52,413</b>
<b>Net assets, end of year</b>	<b>\$ 153,397</b>	<b>\$ 71,934</b>

See Accompanying Notes and Accountant's Compilation Report

ARIZONA PUBLIC HEALTH ASSOCIATION  
 STATEMENT OF CASHFLOWS  
 Year ended June 30, 2018  
 (with comparative totals for June 30, 2017)

	2018	2017
<b>CASH FLOWS FROM OPERATING ACTIVITIES:</b>		
Net income (loss)	\$ 81,464	\$ 19,521
Adjustments to reconcile increase (decrease) in net assets to net cash provided by operating activities		
Prepaid expense decrease	(2,375)	804
Accounts payable (decrease) increase	(1,484)	339
Payroll liability increase	(629)	544
Net cash provided by (used) by operating activities	76,975	21,208
 NET INCREASE (DECREASE) IN CASH	 81,725	 21,208
CASH, beginning of year	72,905	51,697
CASH, end of year	\$ 154,630	\$ 72,905

See Accompanying Notes and Accountant's Compilation Report

**ARIZONA PUBLIC HEALTH ASSOCIATION**  
**STATEMENT OF FUNCTIONAL EXPENSES**  
Year ended June 30, 2018  
(with comparative totals for June 30, 2017)

	<u>Program Cost</u>	<u>Fundraising Cost</u>	<u>Administrative Cost</u>	<u>2018 Total</u>	<u>2017 Total</u>
Salaries	\$ 59,976	\$ 2,144	\$ 4,892	\$ 67,012	\$ 26,278
Payroll taxes	4,582	168	376	5,126	2,010
	<u>64,558</u>	<u>2,312</u>	<u>5,268</u>	<u>72,138</u>	<u>28,288</u>
Consultants and professional services	-	-	7,364	7,364	52,494
Awards and scholarships	840	-	-	840	585
Copying and printing	3,087	-	573	3,660	1,825
Dues and subscriptions	2,801	-	1,155	3,956	4,184
Fees and sponsorships	2,036	-	3,564	5,600	4,666
Insurance	989	-	989	1,978	2,189
Equipment	-	-	90	90	139
Meetings and conferences	32,549	-	-	32,549	30,021
Postage	106	-	105	211	56
Rent	4,410	-	4,410	8,820	8,820
Supplies	536	-	1,144	1,680	1,207
Telephone	1,220	-	1,221	2,441	2,389
Speaker/Travel Honorarium	1,582	-	-	1,582	1,979
	<u>\$ 114,714</u>	<u>\$ 2,312</u>	<u>\$ 25,883</u>	<u>\$ 142,909</u>	<u>\$ 138,842</u>

See Accompanying Notes and Accountant's Compilation Report

ARIZONA PUBLIC HEALTH ASSOCIATION  
NOTES TO THE FINANCIAL STATEMENTS  
Year ended June 30, 2018  
(with comparative totals for June 30, 2017)

**NOTE 1 – NATURE OF BUSINESS AND SIGNIFICANT ACCOUNTING POLICIES**

**Nature of Business**

Arizona Public Health Association (the Organization) is a nonprofit membership organization that has been operating since 1928. Their members include health care professionals, state and county health employees, health educators, community advocates, doctors, nurses, students and faculty, and anyone who is interested in public health issues.

Each year the Organization hosts two major conferences; one in the Spring and one in the Fall in Phoenix. The Organization hosts many other workshops throughout the year.

*Mission Statement - A nonprofit, professional organization working to improve the health of Arizona's communities through advocacy, education, and professional development.*

*Vision Statement - Healthy Communities for all Arizonans*

**Basis of Accounting**

The financial statements of the Organization have been prepared on the accrual basis of accounting in conformity with accounting principles generally accepted in the United States of America for not-for-profit organizations.

**Contributions**

Contributions are considered as unconditional transfers (those for which the donor has not received any goods or services) and are recognized as revenue when a promise to give is made or when cash is received, if an advance promise to give is not made. Contributions are also recorded as unrestricted, temporarily restricted, or permanently restricted depending on the existence and/or nature of any donor-imposed limitations. Restricted contributions are reported as unrestricted support if the restriction was satisfied during the same period when the contribution is received.

**Basis of Presentation**

The Organization reports information regarding its financial position and activities according to three classes of net assets, based on the existence or absence of donor-imposed restrictions:

- Unrestricted net assets – net assets not subject to any donor-imposed stipulations.
- Temporarily restricted net assets – net assets limited by donor-imposed stipulations that either expire by the passage of time or can be fulfilled and removed by the actions of the Organization pursuant to those stipulations.
- Permanently restricted net assets – net assets that are maintained permanently but permit the use of all or part of the income derived from the permanently held asset.

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ARIZONA PUBLIC HEALTH ASSOCIATION  
NOTES TO THE FINANCIAL STATEMENTS  
Year ended June 30, 2018  
(with comparative totals for June 30, 2017)

**NOTE 1 CONTINUED – FUNCTIONAL ALLOCATION OF EXPENSES**

When a restriction expires temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

**Cash and Cash Equivalents**

For purposes of the Statement of Cash Flows, the Organization considers all highly liquid investments with an initial maturity of three months or less to be cash equivalents.

**Income Tax Status**

The Organization is exempt from federal and state income tax as an organization other than a private foundation under Section 501(c)(3) of the Internal Revenue Code and similar state provisions. Accordingly, no provision for income taxes has been reflected in the accompanying financial statements. The Organization has evaluated its tax positions; management believes all tax positions taken would be upheld under examination.

**Functional Allocation of Expenses**

The costs of providing programs and other activities have been summarized on a functional basis on the statement of activities. Accordingly, certain costs have been allocated among programs and supporting services based on management's estimates of overhead allocations.

**NOTE 2 - UNRESTRICTED NET ASSETS - BOARD DESIGNATED**

Per Board designation, the following assets are available for the following purposes.

	2018	2017
<b>CUP</b>	734	773
<b>Cohen</b>	643	677
<b>March of Dimes</b>	208	219
<b>TOTAL</b>	<b>\$1,585</b>	<b>\$1,669</b>

A overhead fee of 5% is assessed annually to these funds and the designation is reduced accordingly.

**NOTE 3 – CONCENTRATIONS OF CREDIT RISK**

The Organization maintains its cash in two reputable financial institutions. At no time during the years 2018 or 2017 was the account balance at either financial institution in excess of the FDIC insured limit of \$250,000.

See Accountant's Compilation Report

ARIZONA PUBLIC HEALTH ASSOCIATION  
NOTES TO THE FINANCIAL STATEMENTS  
Year ended June 30, 2018  
(with comparative totals for June 30, 2017)

**NOTE 4 – CONCENTRATIONS OF REVENUE**

The Organization's major sources of revenue are from annual membership dues (from individuals and organizations), registrations (to attend conferences and workshops) and sponsorships (corporate support of the conferences and programs of the organization).

	<u>2018</u>	<u>2017</u>
<b>Registrations</b>	23%	31%
<b>Sponsorships</b>	32%	29%
<b>Dues</b>	35%	21%
<b>Donations</b>	3%	13%
<b>Grants</b>	6%	5%
<b>Other</b>	1%	1%
<b>TOTAL</b>	<u>100%</u>	<u>100%</u>

**NOTE 5 - FINANCIAL INSTRUMENTS**

The Organization has a credit card with a credit line of \$40,000. At year end 2018 and 2017 the credit card balance was \$285 and \$1,294 respectively which is reflected in expenses and in accounts payable at year end.

**NOTE 6 – PAYMENTS TO AFFILIATES**

The Organization is an affiliate member of American Public Health Association. The payments made to American Public Health Association for the years 2018 and 2017 were \$449 and \$1,429 respectively.

**NOTE 7 - SUBSEQUENT EVENTS**

Subsequent events have been evaluated by management through August XX, 2018 which is the date the statements were available to be issued. No significant events that would be expected to materially impact the financial statements were identified